

**REHOBOTH BEACH OFFICE**  
20184 Coastal Highway  
Rehoboth Beach, DE 19971  
(302) 227-5000



**COLDWELL BANKER  
RESORT REALTY**

**SEAFORD OFFICE**  
22350 Sussex Highway  
Seaford, DE 19973  
(302) 629-5575

**LEWES OFFICE**  
800 Kings Highway  
Lewes, DE 19958  
(302) 645-2881

**MILFORD OFFICE**  
711 N. Dupont Blvd.  
Milford, DE 19963  
(302) 422-8200

**RESIDENTIAL RENTAL APPLICATION**

**TO THE APPLICANT:** We sincerely thank you for your application. Please help us to promptly process this application by clearly and completely filling in all information.

Date of this Application \_\_\_\_\_ Desired move in date \_\_\_\_\_  
Type and size of rental desired \_\_\_\_\_

**APPLICANT'S PERSONAL INFORMATION**

Applicant's Name: \_\_\_\_\_  
Current Address \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Email \_\_\_\_\_  
Primary Phone Number \_\_\_\_\_ Alternate Phone Number \_\_\_\_\_  
Drivers License # \_\_\_\_\_ State \_\_\_\_\_ (A copy of driver's license must be attached to application)

Co-Applicant's Name: \_\_\_\_\_  
Current Address \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Email \_\_\_\_\_  
Primary Phone Number \_\_\_\_\_ Alternate Phone Number \_\_\_\_\_  
Drivers License # \_\_\_\_\_ State \_\_\_\_\_ (A copy of driver's license must be attached to application)

**OTHER OCCUPANTS:**

*Note: All occupants 18 years of age or older must have an approved application on file.*

Name	Relationship	M/F	Date of Birth

Pets: Yes \_\_\_ NO \_\_\_ How Many and Type \_\_\_\_\_

**VEHICLE INFORMATION**

Make & Model of Vehicle # 1 \_\_\_\_\_ Year \_\_\_\_\_  
Color \_\_\_\_\_ Tag No. \_\_\_\_\_ State of Tag \_\_\_\_\_  
Make & Model of Vehicle # 2 \_\_\_\_\_ Year \_\_\_\_\_  
Color \_\_\_\_\_ Tag No. \_\_\_\_\_ State of Tag \_\_\_\_\_

## EMERGENCY INFORMATION

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Alternate Phone Number \_\_\_\_\_  
*In the event of a well-being check or other potential emergency do you authorize a key release to this person?* \_\_\_\_\_

## EMPLOYMENT INFORMATION

### APPLICANT

Current Employment: \_\_\_ Full-Time \_\_\_ Part-Time \_\_\_ Unemployed \_\_\_ Retired \_\_\_ Student (check one)  
Employer \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone# \_\_\_\_\_ Position \_\_\_\_\_  
Immediate Supervisor \_\_\_\_\_ Department \_\_\_\_\_  
Present Income \$ \_\_\_\_\_ Per \_\_\_\_\_ (Month, Week, Bi-weekly, Year)  
Additional income \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_

*A copy of applicant's two most recent pay checks must be attached to application*

### CO-APPLICANT

Current Employment: \_\_\_ Full-Time \_\_\_ Part-Time \_\_\_ Unemployed \_\_\_ Retired \_\_\_ Student (check one)  
Employer \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone# \_\_\_\_\_ Position \_\_\_\_\_  
Immediate Supervisor \_\_\_\_\_ Department \_\_\_\_\_  
Present Income \$ \_\_\_\_\_ Per \_\_\_\_\_ (Month, Week, Bi-weekly, Year)  
Additional income \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_

*A copy of co-applicant's two most recent pay checks must be attached to application*

## RESIDENCE HISTORY

*Please provide information on the last two (2) residences, or for a period of three (3) years, whichever is greater*

### CURRENT ADDRESS

Length of time at Present address \_\_\_\_\_  
Present Landlord or Mortgage Holder \_\_\_\_\_ Phone number \_\_\_\_\_  
Current Monthly Rent \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

### PREVIOUS ADDRESS

Dates of Occupancy \_\_\_\_\_ to \_\_\_\_\_  
Landlord or Mortgage Holder \_\_\_\_\_ Phone number \_\_\_\_\_  
Monthly Rent \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

### PREVIOUS ADDRESS

Dates of Occupancy \_\_\_\_\_ to \_\_\_\_\_  
Landlord or Mortgage Holder \_\_\_\_\_ Phone number \_\_\_\_\_  
Monthly Rent \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

*Note: Please provide co-applicant's residence on a separate sheet if different from above*

## CRIMINAL BACKGROUND

Have you ever been convicted of, or pleaded guilty or "no contest" to, a felony? \_\_\_ Yes \_\_\_ No  
Have you ever been convicted of, or pleaded guilty or "no contest" to, a misdemeanor? \_\_\_ Yes \_\_\_ No  
If Yes to either, please explain: \_\_\_\_\_

## DISCLOSURES AND AGREEMENTS CONCERNING THE APPLICATION

The landlord may refuse to approve this application on the basis of previous rental or housing records which reflect a lack of concern for the well being of other tenants and/or the property of the landlord. The application may also be rejected if information is received that in the sole discretion of the landlord indicates the applicant is not concerned with the property rights or the right to peace and quiet of the other tenants. The landlord may further refuse to approve this application based upon the applicant's financial history, credit history, applicant's salary, and past record of payment of rent to previous landlords being used to establish credit worthiness for leasing a rental unit.

1. Each Applicant agrees to pay, (rather the application is accepted or rejected), a **NON-REFUNDABLE** application/credit check fee of \$35.00 which is due prior to the application being considered by the landlord.
2. Coldwell Banker Resort Realty believes in Fair Housing as part of our rental policy. If you feel that you have been discriminated against because of your RACE, COLOR, NATIONAL ORIGIN, RELIGION, CREED, SEX, MARITAL STATUS, FAMILIAL STATUS, AGE, SEXUAL ORIENTATION, GENDER IDENTITY, and/or HANDICAP/DISABILITY by any agent or employee of Coldwell Banker Resort Realty you may write a complaint addressed to the attention of the General Manager at the addresses set forth above.
3. In compliance with Fair Credit Reporting Act applicant(s) are hereby informed that an investigative consumer report may be made as to their character, general reputation, personal characteristics, mode of living, and criminal background. Additional information may be obtained through employers, landlords, banks, finance companies, tax returns, credit reporting agencies or similar sources. By signing this application they are authorizing the release of this information to the landlord or its agents.
4. Applicant(s) do hereby authorize Lessor or its agents, at their option to inspect their current residence for the purpose of seeing present living conditions.
5. Applicant(s) hereby grant the owner or its representative the right to process this application for the purpose of obtaining a rental agreement and understand that the landlord is relying on the statements and information contained in this application and represent that the information is true and accurate to the best of their knowledge and belief. In the event any information contained herein is found to be a misrepresentation, incorrect, or untrue, it will be grounds for immediate rejection of this application, and may form the basis for termination of the rental agreement.
6. Applicant(s) understand that they are under a continuing obligation to update the information on this application and agree to advise the landlord of any changes in the information this application contains. Applicant(s) further understand that they may also be required to update the application each year in the event of a lease renewal.
7. This application is not a lease or rental agreement. No representation is made as to the availability of an apartment or any specific apartment. Any prices listed herein are subject to change without further notice. Approval of the Application is based on the sole discretion of the landlord.

Applicant(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Applicant(s) Signature \_\_\_\_\_ Date \_\_\_\_\_